



Virginia College Access Network Board

May Meeting Minutes

Tue & Wed, May 19 & 20, 2020

Held via email, subject: Update on VCAN Conferences 2020 and 2021

Present: Joy Pugh (President); Scott Kemp (Vice President); Paula Crow (Treasurer); Lyons Sanchezconcha (Secretary); Mary Morris; Tierney Jackson; Paula Robinson; Reshaud Rich; Anne Michie; Ashley Woodous; TeCarla Moore; and Laura Clark.

Absent: None

- **Joy Pugh calls meeting to order by emailing VCAN Board at 4pm 5/19**
 - Ad hoc meeting in response to conference changes amid COVID-19 change
 - Hotel Madison had been keeping us to our contract, putting us 40K out for 2020, but recently recently responded with postponing a year as an option so long as:
 - Hotel Madison keeps the original 12k deposit but charges an additional, non-refundable \$5k (date change fee) for a total of a 17k deposit for 2021
 - this is not a problem should 2021 happen, as it will go towards the conference cost
 - this puts us out 17k should 2021 not happen, because it's non-refundable
- **Voting via email to approve the following motion:**
 - VCAN will host a virtual 2020 conference and an in-person 2021 conference at Hotel Madison
 - Reshaud: Record sessions? How long will sessions be? Less sessions?
 - TeCarla: PCACAC hosted successful virtual conference
 - Paula: re-negotiate with Hotel Madison to get out of the contract all-together, then revisit for 2021
 - Aye: Joy, Scott, Lyons, Mary, Tierney, Paula, Anne, Ashley, Laura, Reshaud, TeCarla
 - Nay: Paula
 - Motion carries.
- **Conference Committee**
 - Met 5/18, meets again again in June & tasked with discussion points brought up
 - Looking at 2 half-days for virtual 2020 & draft session agenda by the end of June
- **Meeting Adjourned via email response being in at 2pm 5/20**
 - Next Meeting: Friday, June 12th, 1pm - 2:30pm

The mission of the Virginia College Access Network is to support and enhance post-secondary education access and

attainment for residents of the Commonwealth of Virginia. To accomplish this mission, VCAN will support access programs and foster new initiatives; develop information and financial resources for students and families; and promote the benefits of greater access to postsecondary education.