



Virginia College Access Network Board Meeting Agenda
Wednesday January 15th
11:00 a.m. – 2:00 p.m.

Virginia529
9001 Arboretum Parkway, Richmond, VA

Present: Joy Pugh (President); Paula Craw (Treasurer); Scott Kemp (Secretary); Lyons Sanchezconcha; Tierney Jackson; Anne Michie; Mary Morris; Paula Robinson; Reshaud Rich; and Ashley Woodous.

Absent: None

- Joy Pugh called the meeting to order
- Welcome
 - New members:
 - Anne Michie of GRASP
 - Ashley Woodous of ACCESS Foundation
- Approval of October Minutes
 - Motion to Approve
 - Motion Passed - Unanimous
- Treasurer's report – Paula Craw
 - \$48,886.16 - Current Bank Balance
 - \$18,180 in sponsorship funds pending
 - \$10,000 - VA529
 - \$5,000 - VCU
 - \$30,870 in sponsorship money taken
 - Conference Expenses
 - Still processing all payments from participants
 - Profit: Approximately \$19,000
 - Omni Bill Paid:
 - Comp'ed \$3-4,000 because of problems with meals
- Board nominations and vote
 - TeCarla Moore, Old Dominion University and VACRAO
 - Resume and Letter of Interest sent to board members
 - Laura Clark, VCCS

- Resume Sent During Meeting
 - Discussion about additional members to get up to 15
 - VDOE/VSCA
 - Motion to Approve TeCarla & Laura for Board Membership
 - Motion Passed - Unanimous
- Officer nominations and vote
 - VP Position Opening
 - Nominations: Scott & Reshaud
 - Motion to Name Scott as VP for 2020
 - Motion Passed - Unanimous
 - Secretary Position Now Open
 - Nominations: Lyons (Accepted) & Reshaud (Declined)
 - Motion to Name Lyons as Secretary for 2020; 2021; 2022
 - Motion Passed - Unanimous
- 2020 Quarterly Meeting Dates/Locations – Joy
 - January 15, 2020; 11-2
 - March 27, 2020; 11-2
 - June 17, 2020; 11-2
 - September 25, 2020; 11-2
 - December 1, 2020; 5-8PM - Night Before Conference
 - Discussion about the Purpose of the Board Meetings
 - Topics to Include:
 - Legislative agendas
 - Talk to Fran Bradford about what is the Governor’s vision for college access groups
 - Poll the members to see what their expectations are for VCAN
 - Agency leadership of Conference Planning
- 2020 Committees - Joy
 - Executive - All positions now filled
 - Chair: Joy
 - Members: Scott; Paula C; Lyons
 - Conference
 - Board and non-board membership
 - Co-Chair: Paula C & Brenda McCarthy
 - Members: Tierney; Lyons; Colin Puckett; Paula R; Ashley; Laura
 - Governance
 - Chair: Anne
 - Members: Reshaud; Ashley

- Linda Woodley Scholarship
 - Board and non-board membership
 - Chair: TBD
 - Members: Paula Craw; Lee Andes; Sandra Freeman; TeCarla; VASFAA Rep; VA529 Rep
- (Proposed) Legislative/Education Committee
 - Chair: Mary
 - Members: Paula R.
- 2020 Board Responsibilities document - Joy
 - Request for it to be signed at the meeting
- 2019 Conference Feedback - Joy
 - Highlights
 - Roll call was well received
 - Consider grouping some of the organizations together by access group (e.g. VCCS Career Coaches)
 - Consider adding a statement about the positive spirit of the event
 - 2-Day Conference Discussion
 - Thursday/Friday
 - If 3 day, make Friday more interactive
 - Decision to remain with 3-day conference format
- 2020 Conference Planning - Joy
 - Attendance projections
 - GEAR UP attendance will be lower
 - Ready to finalize menus and AV costs now
 - Allows conference committee to set registration fee sooner and publish a “save the date” message sooner
 - Need to send vendor information out soon
 - Differentiation needed between sponsors and exhibitors
- 2021 RFP, location, and dates – Joy
 - Include 2 sets of dates: Dec. 1-3; Dec. 8-10
 - Need to check on VACROA dates
- Other
- Motion to Adjourn - Passed

The mission of the Virginia College Access Network is to support and enhance post-secondary education access and attainment for residents of the Commonwealth of Virginia. To accomplish this mission, VCAN will support access programs and foster new initiatives; develop information and financial resources for students and families; and

promote the benefits of greater access to postsecondary education.