



Virginia College Access Network Board Meeting Agenda
Friday June 21st, 2019
9:00 a.m. - Noon

Virginia 529
9001 Arboretum Pkwy, North Chesterfield, VA 23236

In attendance: Joy Pugh (President); Paula Craw (Treasurer)(Phone); Scott Kemp (Secretary); Tom Morehouse, Lyons Sanchezconcha, Tierney Jackson, Bettsey Heggie, Beth Miller (Mary Morris), Lee Andes, , Barry Simmons, Paula Robinson and Reshaud Rich.

Absent: Lisa Smith; Cheryl Jones (VP)

- Welcome – Joy Pugh
 - Agenda Approved with no additions
 - Get to know you activity – What are you reading/watching
 - March 29, 2019 Minutes – To be approved electronically

- Treasurer's report – Paula Craw
 - Account Balance: \$43,000
 - Sent deposit for VCAN 2020 - \$12,000
 - Treasurer Report attached

- 2020 Conference Location and Dates – Joy Pugh
 - Hotel Madison - Harrisonburg
 - Dec. 2-4, 2020

- 2019 Conference
 - Overall update – Tierney Jackson
 - Need Board approval on registration and sponsorship fees
 - 2018 Registration: \$280 (Early Bird); \$310 (Regular); \$340 (On-Site); \$240 (Presenters)
 - Lee and Tierney are going to come up with a F&B budget to determine if we need to increase registration fees
 - Report out electronically to the Board in 2 weeks and have a voice vote by the Board on the proposed registration costs

- o Committee reports – Committee chairs
 - Registration Committee
 - Contract signed with C-Vent
 - Exploring more with C-Vent functionality
 - Sponsorship Committee
 - Handouts: Previous and Proposed (Attached)
 - o Proposed: Motion to Approve the Draft Chart and Send it Back to the Committee for Final Changes
 - Motion Passed
 - Presentation Committee
 - Call For Proposals Issued June 19
 - Request submitted for Robbie Robinson (Teacher of the Year); Fran Bradford
 - Request for Student Panel and President’s Panel
 - VP at Reynolds CC as an option
 - o Member recognition/awards – Reshaud and Paula C.
 - Superlative Categories
 - Focusing on access practitioner accomplishments and access organization accomplishments
 - Application Process
 - Unsung Hero Award and Unsung Organization Award
 - o Contacts for bridge/transition programs – Joy
 - Putting together a database
 - Barry to draft a sponsorship letter
- VCAN’s Fall Training Series, in partnership with ECMC – Paula C. and Scott Kemp
 - o Content
 - ECMC “Realizing the College Dream”
 - Save the Date Going Out Soon
 - o Dates
 - Monday, Sept. 23 Abingdon, Southwest Higher Ed Center
 - Tuesday, Sept. 24 Roanoke, Virginia Western Community College
 - Wednesday, Sept. 25 Woodbridge, NOVA Center for Workforce Education and Training
 - Thursday, Sept. 26 Richmond, J. Sargeant Reynolds Community College
 - Friday, Sept. 27 Tidewater Community College, Portsmouth
 - Qualified Education Loan Borrower Course – Scott Kemp
 - o Focus Group Invitations Sent
 - o RFI Issued – April 22; RFI reviewed – May 7
 - o RFP Issued – June 14; RFP Due – July 15
 - o Looking for a partner to assist with the developing and housing the content

- College Access Roundtable – update and future directions – Paula Robinson
 - Handouts (Attached)
 - Group has been meeting since 2014

- Funding metrics for VirginiaCAN: How we frame our purpose – Joy
 - What are we selling?
 - Discussion postponed to next Board meeting

- Next Board meeting
 - Friday, October 4th
 - 10AM-2PM
 - Richmond (Location TBD)

- Adjourn